



APPLICATION FOR EMPLOYMENT



Athens Area Habitat for Humanity is an equal opportunity employer, dedicated to a policy of nondiscrimination in employment on any basis including ethnicity, age, gender, religion, disability, or national origin.

Date of Application: _____ / _____ / _____ Type: Full Time Part Time Either

Position Applied For:

APPLICANT INFORMATION

Last Name: _____ First: _____ Middle: _____

Street Address: _____ Unit: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

Are you a US citizen or authorized to work in the US?: Yes No Date Available: _____

How long have you been living at your current residence? _____ Years _____ Months

EDUCATION

High School: _____ Year Graduated: _____

College / Trade School: _____ Degree: _____ Year Graduated: _____

College / Trade School: _____ Degree: _____ Year Graduated: _____

EMPLOYMENT HISTORY (Begin with current or most recent employer)

Company: _____ Location: _____

Currently Employed Here?: Yes No Dates Employed: _____ / _____ / _____ to: _____ / _____ / _____

Position(s): _____

Reason for Leaving: _____

May We Contact?: Yes No If Yes, Contact Info: _____

Company: _____ Location: _____

Currently Employed Here?: Yes No Dates Employed: _____ / _____ / _____ to: _____ / _____ / _____

Position(s): _____

Reason for Leaving: _____

May We Contact?: Yes No If Yes, Contact Info: _____

Application continues on next page →

EMPLOYMENT HISTORY (Continued from previous page)

Company:		Location:	
Currently Employed Here?: <input type="checkbox"/> Yes <input type="checkbox"/> No	Dates Employed: / / to: / /		
Position(s):			
Reason for Leaving:			
May We Contact?: <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, Contact Info:		

Company:		Location:	
Currently Employed Here?: <input type="checkbox"/> Yes <input type="checkbox"/> No	Dates Employed: / / to: / /		
Position(s):			
Reason for Leaving:			
May We Contact?: <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, Contact Info:		

SKILLS (Check all that apply)

Administrative: <input type="checkbox"/> Typing / Data entry <input type="checkbox"/> Adobe Photoshop / InDesign <input type="checkbox"/> Filing & organization <input type="checkbox"/> Social media posts Retail: <input type="checkbox"/> Lift at least 75 lbs. <input type="checkbox"/> Cash register experience <input type="checkbox"/> Stand for long periods <input type="checkbox"/> Work in limited climate control <input type="checkbox"/> Load/unload truck <input type="checkbox"/> Sales floor / work directly with customers / upsell <input type="checkbox"/> Organize sales floor & work spaces	<input type="checkbox"/> "Picker" (recognize antiques and valuables) <input type="checkbox"/> Sort & shelve books <input type="checkbox"/> Sort & shelve music & videos <input type="checkbox"/> Sort & rack clothes <input type="checkbox"/> Minor furniture repair <input type="checkbox"/> Minor electronic repair Other: <input type="checkbox"/> Drive commercial vehicle (non-CDL) <input type="checkbox"/> Supervise a work team <input type="checkbox"/> Landscaping / grounds <input type="checkbox"/> Custodian / janitorial <input type="checkbox"/> Fluent in second language(s): _____	Construction: <input type="checkbox"/> Hang drywall <input type="checkbox"/> Roof work <input type="checkbox"/> Build stairs <input type="checkbox"/> Build ramps <input type="checkbox"/> Basic plumbing <input type="checkbox"/> Basic electrical <input type="checkbox"/> Work while on a ladder <input type="checkbox"/> List power tools you are experienced with and comfortable using:
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REFERENCES (Optional)

Name:	Relationship:
Email or Phone:	
Name:	Relationship:
Email or Phone:	
Name:	Relationship:
Email or Phone:	